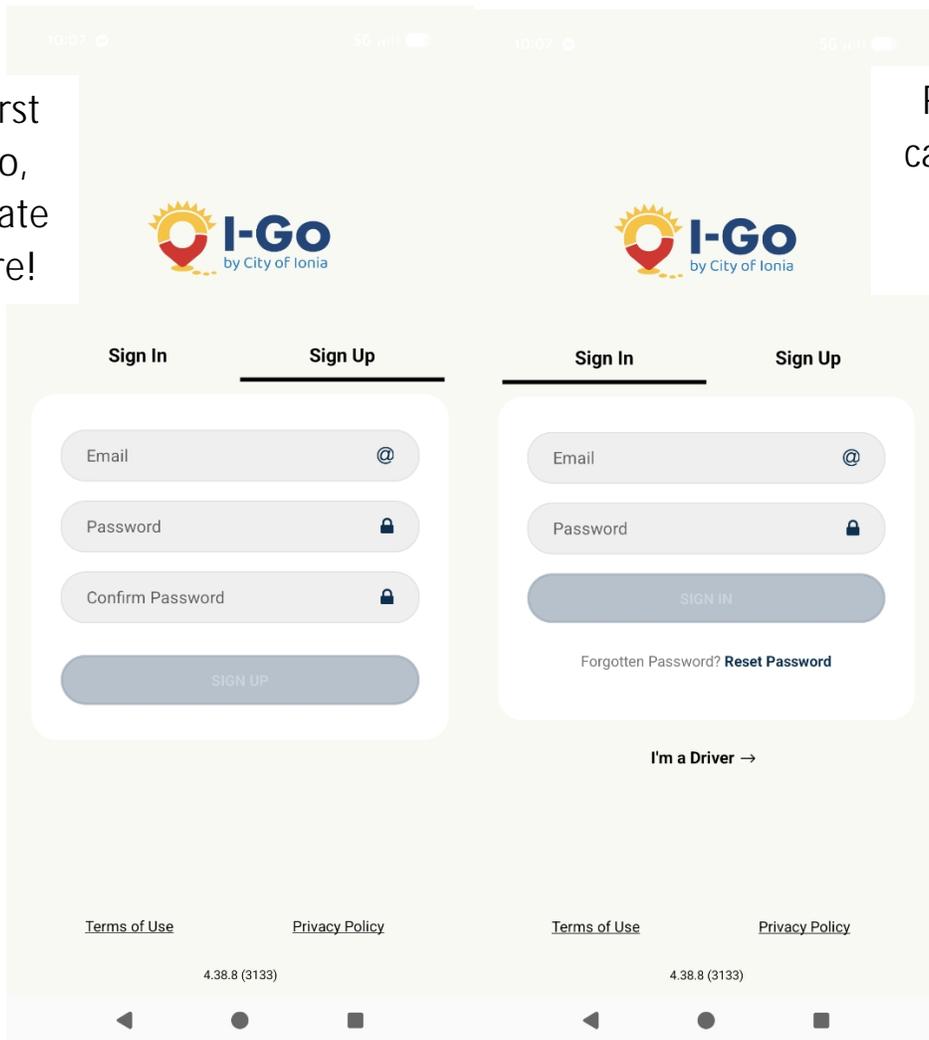


# I-Go App Sign In

Welcome to the I-Go App!



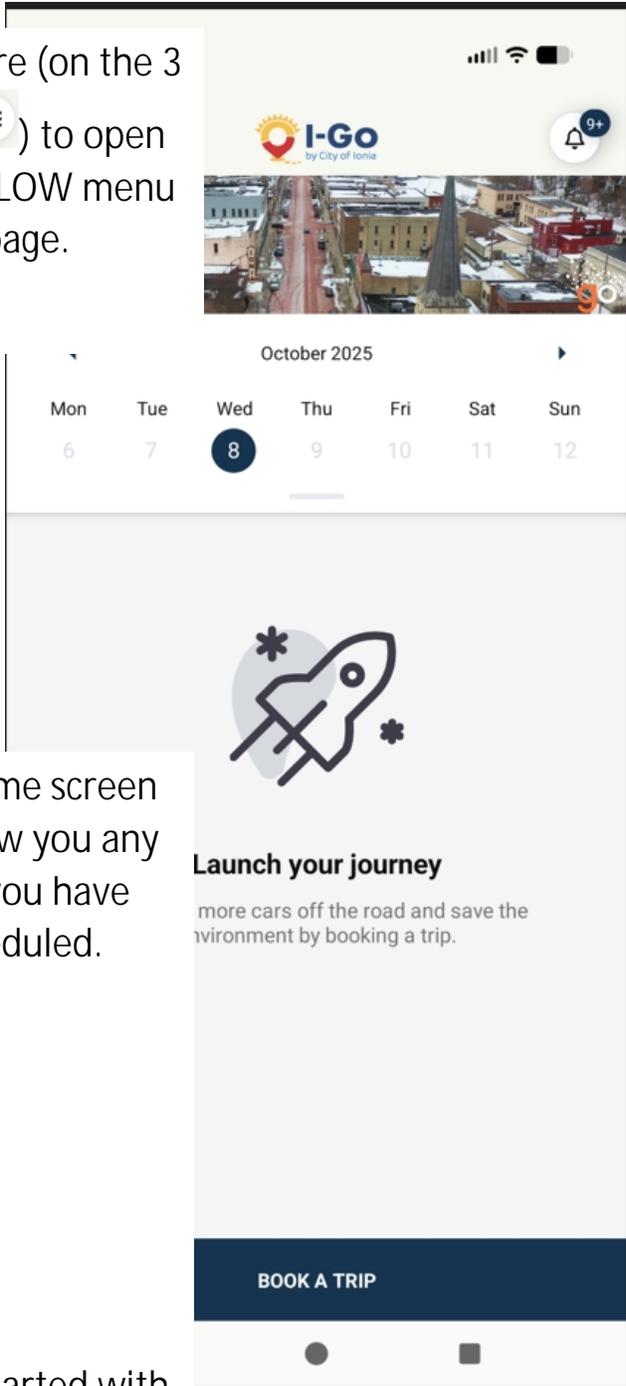
If this is your first time using I-Go, sign up and create an account here!



Returning users can sign into their account here!

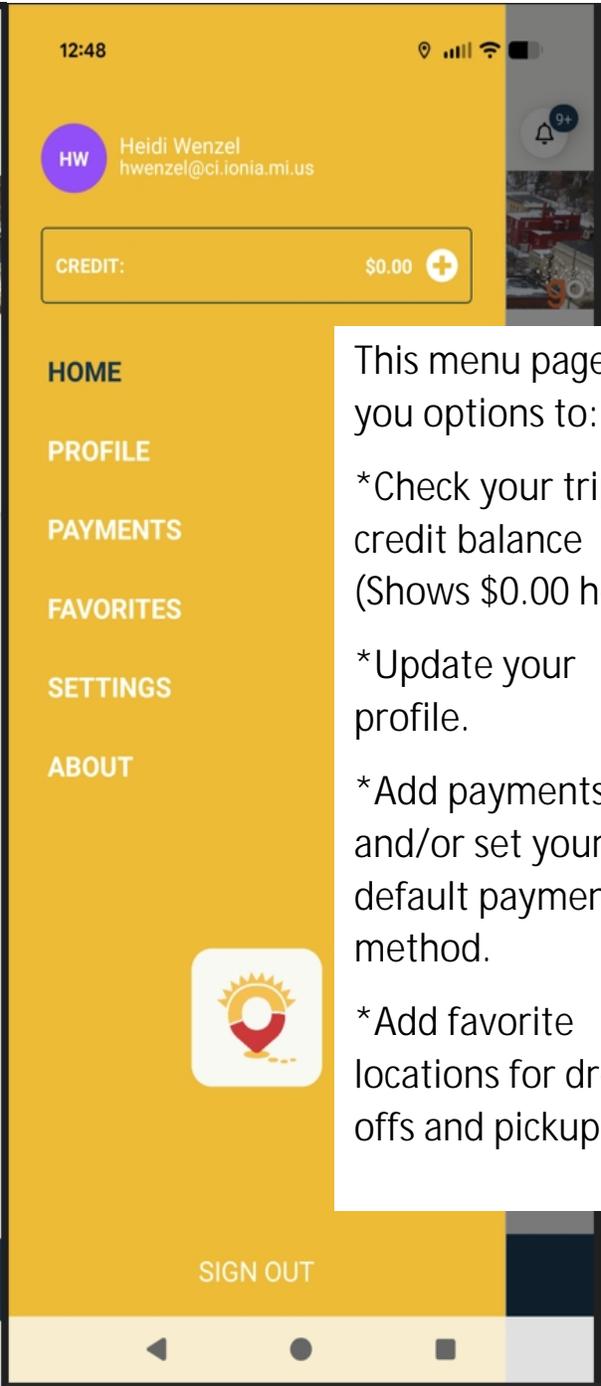
# I-Go App Home Screen & Menu Page

Click here (on the 3 lines ) to open the YELLOW menu page.



This home screen will show you any trips you have scheduled.

To get started with a new trip click



This menu page gives you options to:

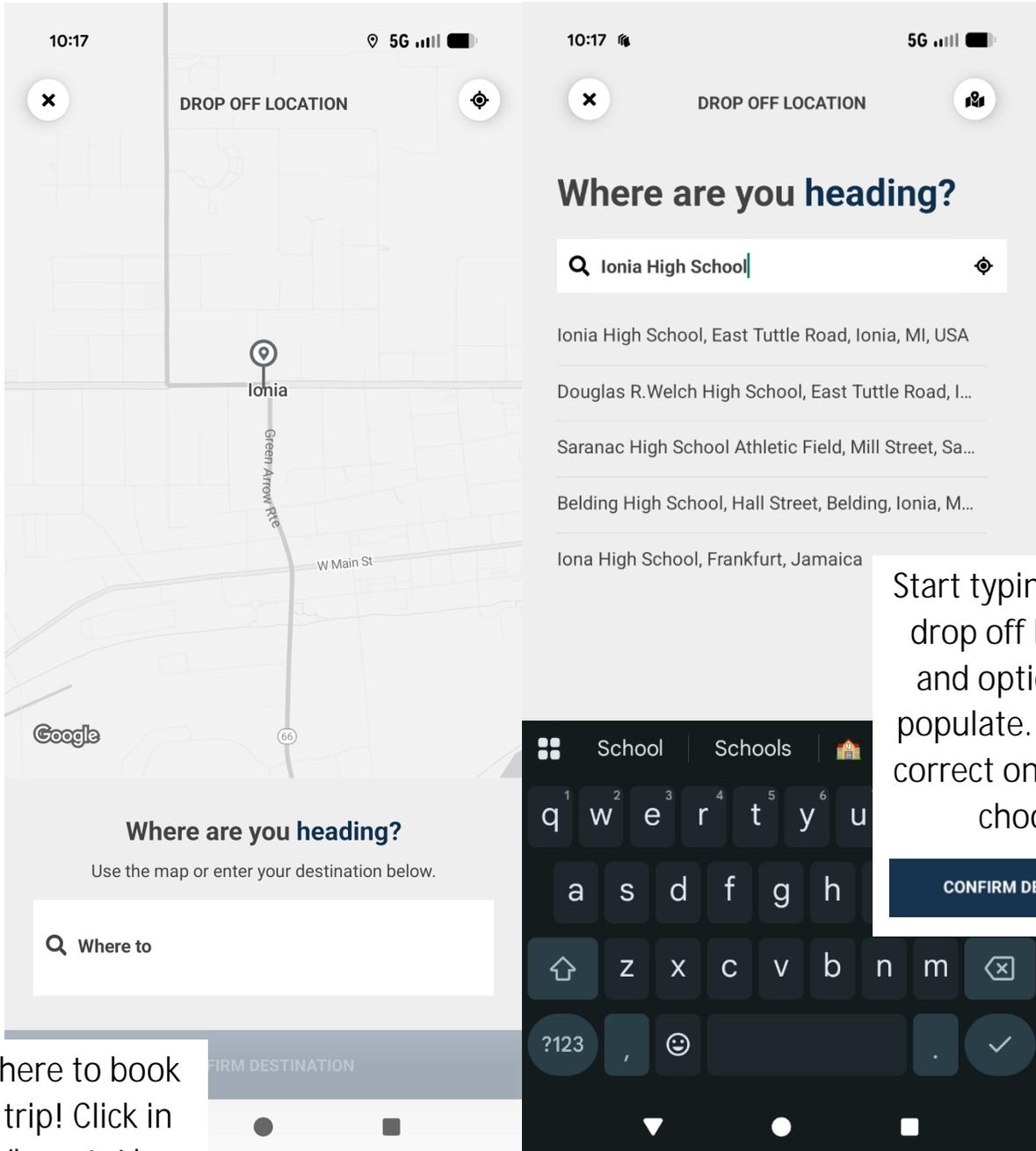
\*Check your trip credit balance (Shows \$0.00 here)

\*Update your profile.

\*Add payments and/or set your default payment method.

\*Add favorite locations for drop offs and pickups.

# Booking a Trip



Start here to book your trip! Click in the 'Where to' box to pull up the keyboard.

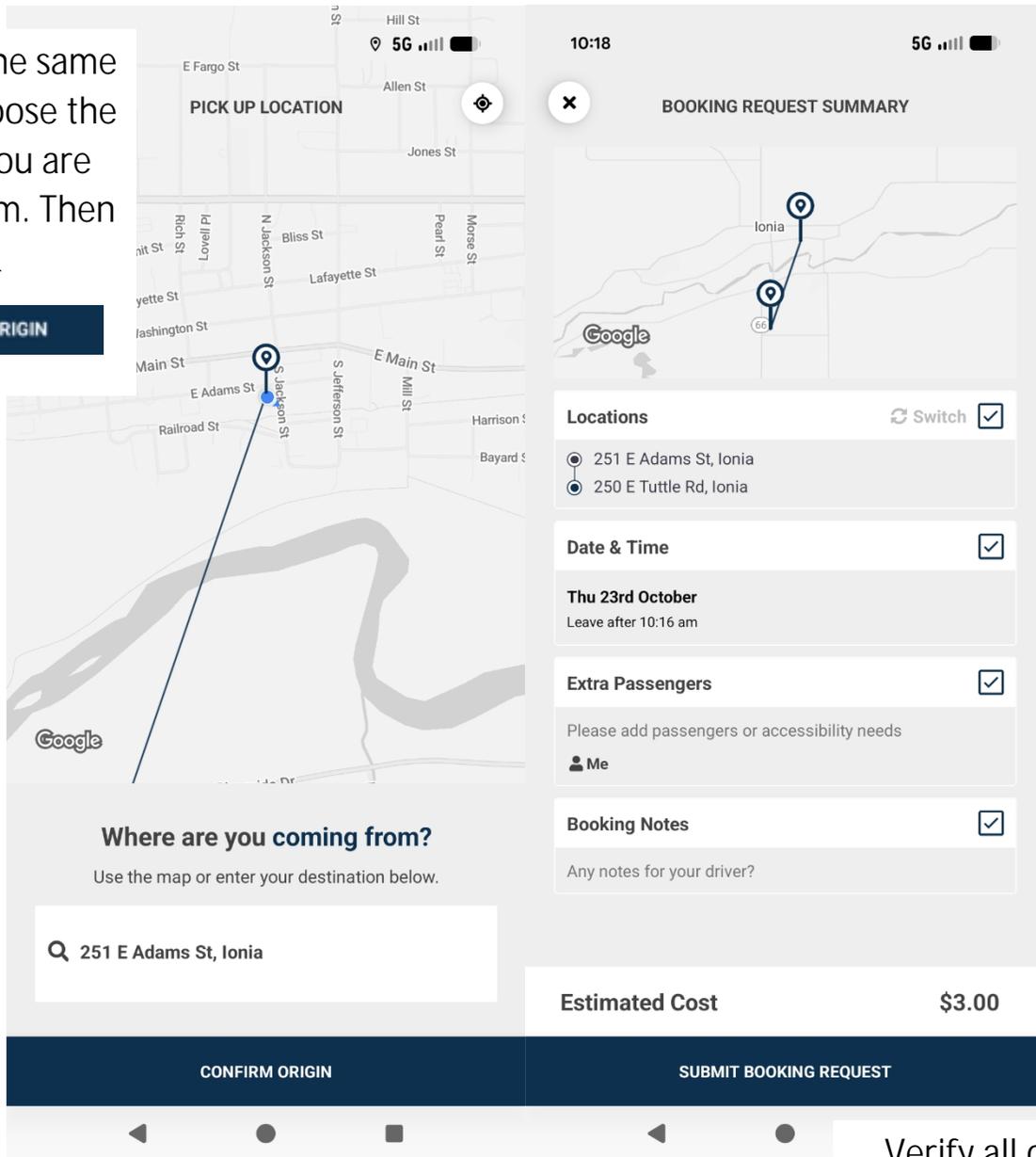
Start typing in your drop off location and options will populate. Click the correct one. Finally choose

**CONFIRM DESTINATION**

# Booking a Trip

Complete the same steps to choose the location you are starting from. Then click

**CONFIRM ORIGIN**

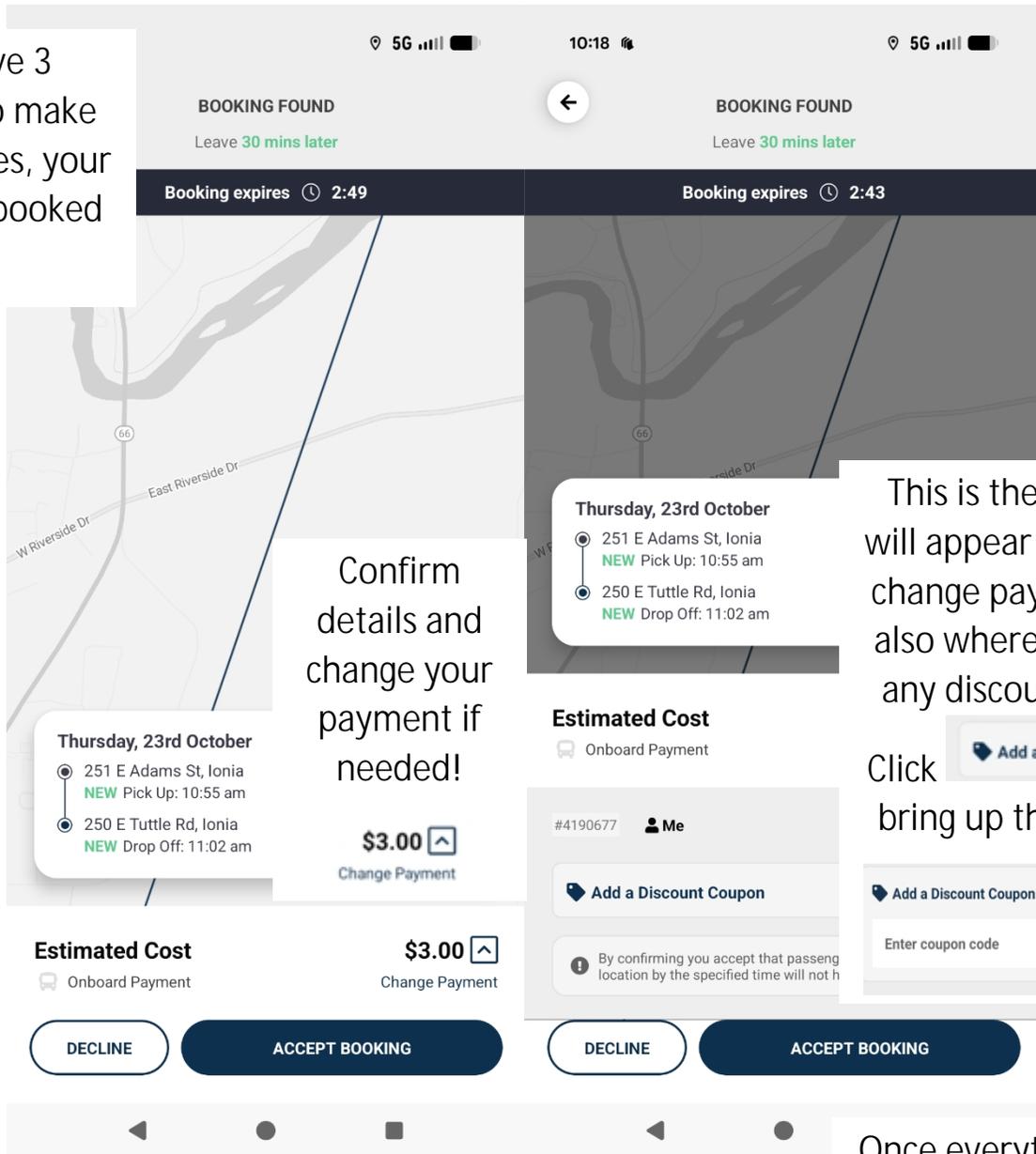


Verify all of the information is correct. Click any of the  to drop down a menu to make changes! Once everything looks correct click

**SUBMIT BOOKING REQUEST**

# Booking a Trip

You have 3 minutes to make final changes, your trip is not booked yet!



Confirm details and change your payment if needed!

This is the screen that will appear if you choose change payment. This is also where you can add any discount coupons!

Click [Add a Discount Coupon](#) to bring up the entry box!

Once everything is confirmed and added click



to finalize your trip! We'll see you soon!

## ADDITIONAL HELP: Changing the Default Payment Method

DEFAULT PAYMENT METHOD: ONBOARD

This is how the trip will automatically book if you **DO NOT CHOOSE** differently or change the payment method with **EACH** booking!

Remember to set your default payment method to the one you will most frequently use!

DEFAULT PAYMENT METHOD: ONBOARD			
PAID	\$3.00	#3718893	Me \$3.00
PAID	\$5.00	#3709358	Me \$5.00
PAID	\$3.00	#3709682	Me \$3.00
PAID	\$3.00	#3709375	Me \$3.00
PAID	\$5.00	#3709371	Me \$5.00
PAID	\$3.00	#3703717	Me \$3.00
PAID	\$5.00	#3703049	Me \$5.00
PAID	\$7.00	#3703015	Me \$7.00

Tap here  to pull up options shown on the next page (bottom of the screen) to change the default payment method or add a credit card.

Tap here [Change Default Payment Method](#)

to pull up the next page to change the current default payment method.

## ADDITIONAL HELP: Select Default Payment Method

### Pre-pay with City of Ionia Trip Credit

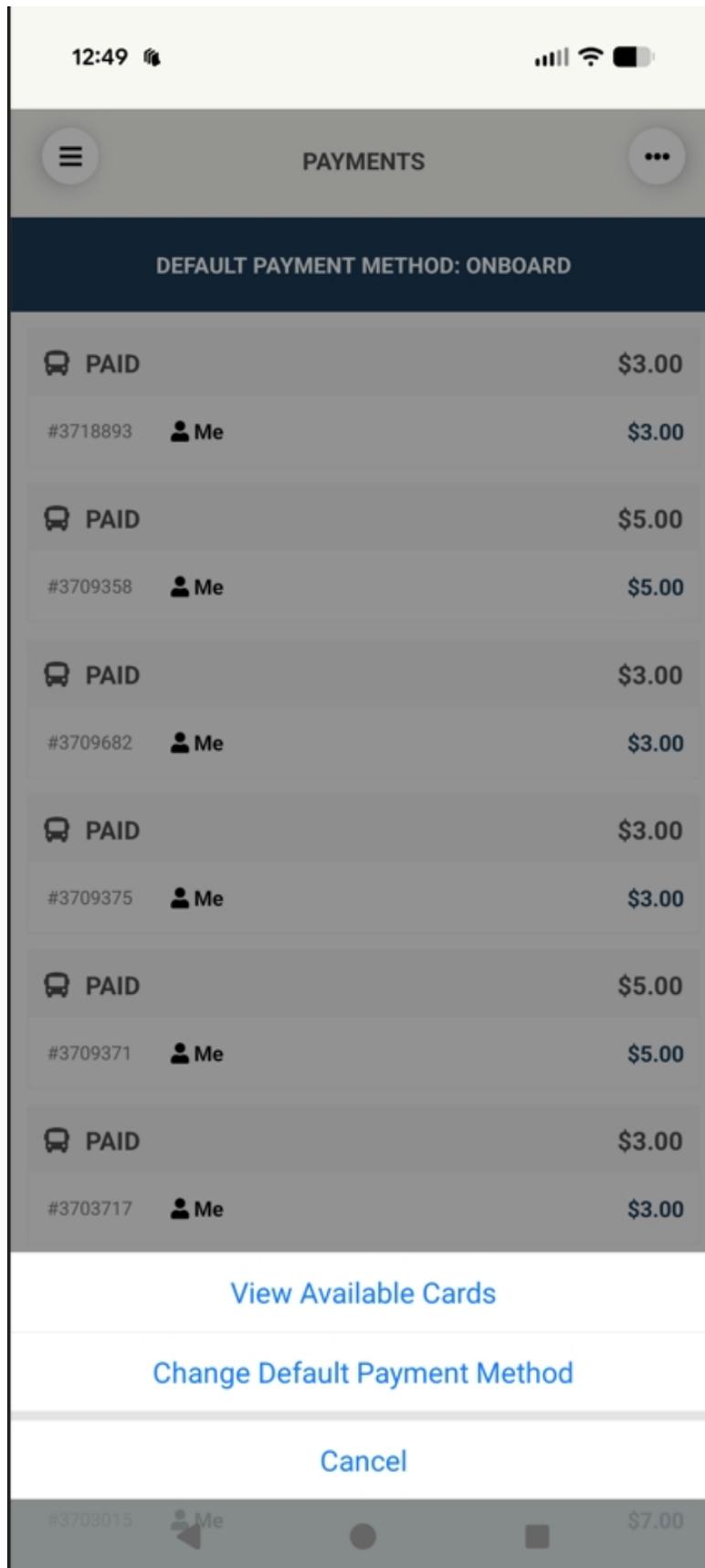
SELECT THIS METHOD

You **MUST** set this as the **DEFAULT** method if you want to utilize the trip credit that you have on your account automatically when booking!

### Pay as You Go

SELECT THIS METHOD

**MUST** have a credit card on file – will charge the card for **EACH** trip **at the time of booking!**

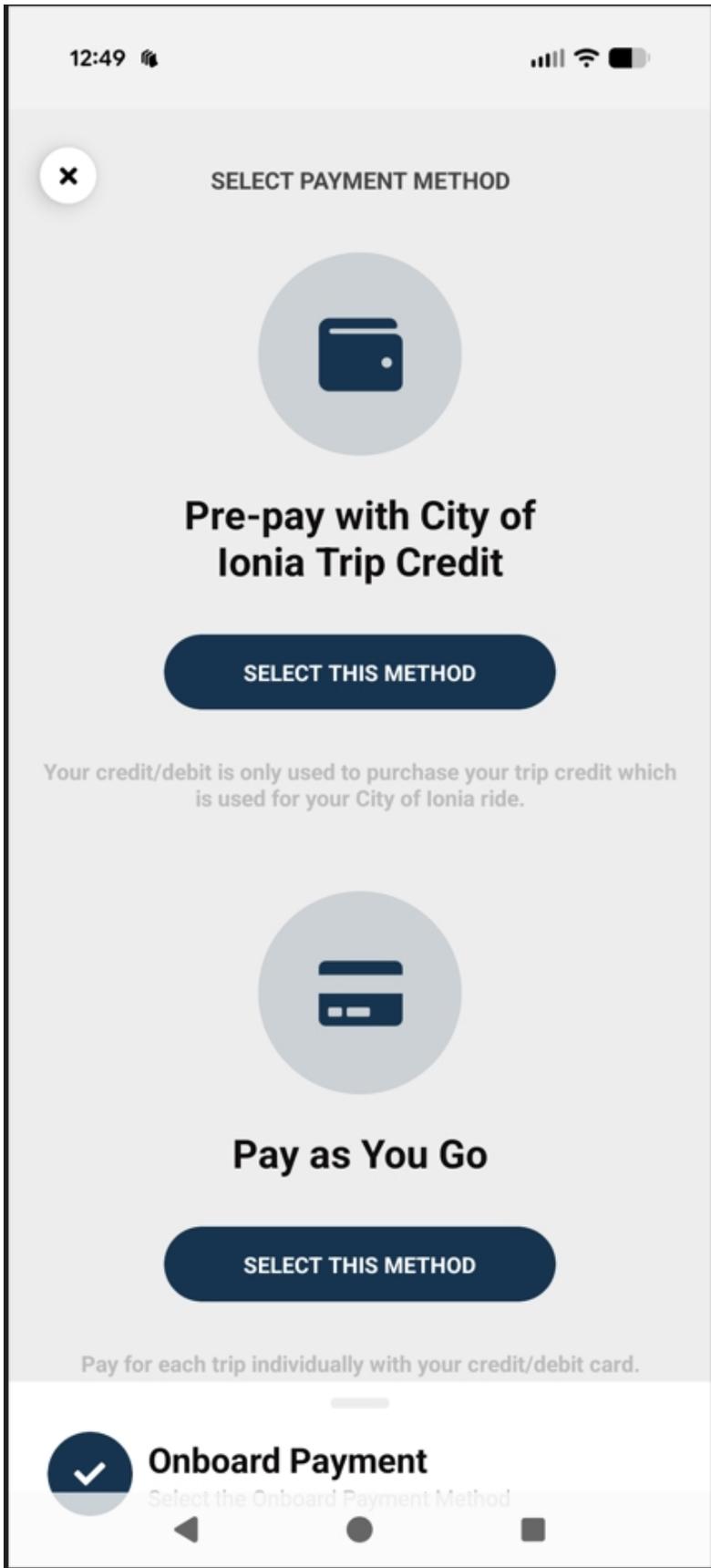


Click one of these to set a **DIFFERENT** **DEFAULT** **METHOD** that will apply to **ALL** **FUTURE** bookings!



What the current default payment method is set to!

**ADDITIONAL HELP:** How to verify/change the payment method for the ride



**Estimated Cost**

Onboard Payment

You need to verify the payment method is correct **BEFORE YOU FINALIZE YOUR BOOKING!** If it says **Onboard Payment** then you will **HAVE TO PAY WHEN YOU BOARD THE VEHICLE** whether you have trip credit on your account or not!

\$5.00

Change Payment

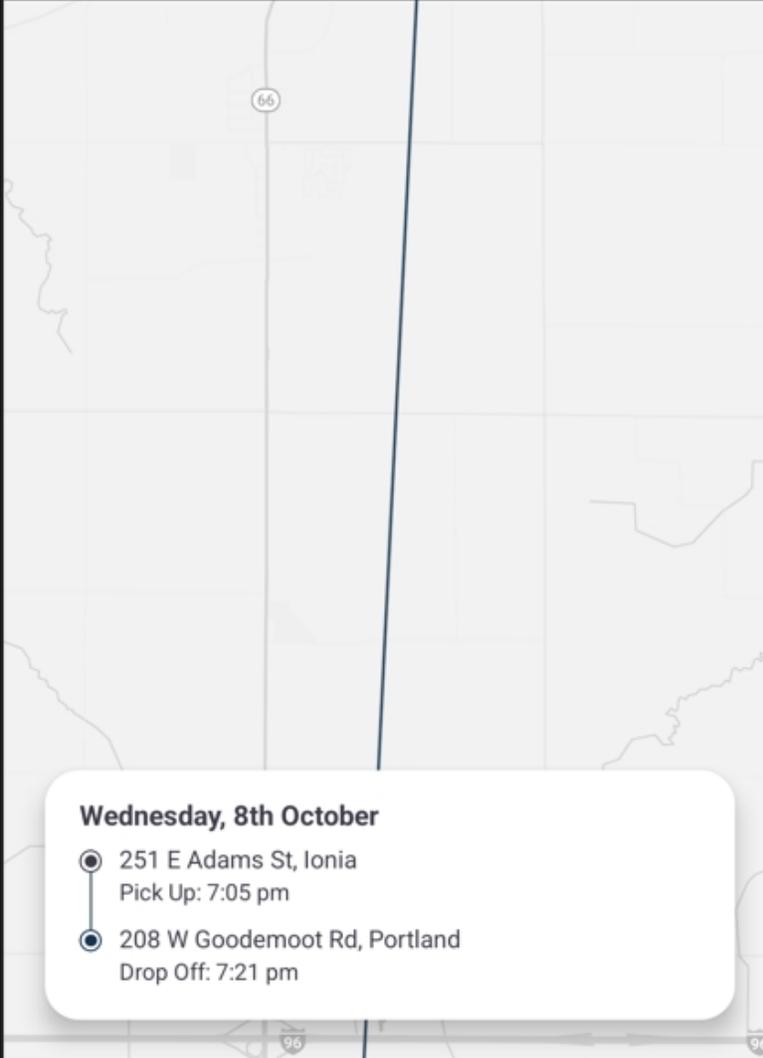
You can click here to choose/change your payment method **BEFORE YOU FINALIZE YOUR BOOKING!**

12:49



## BOOKING FOUND

Booking expires ⌚ 2:53



### Wednesday, 8th October

- 251 E Adams St, Ionia  
Pick Up: 7:05 pm
- 208 W Goodemoot Rd, Portland  
Drop Off: 7:21 pm

### Estimated Cost

\$5.00

Onboard Payment

Change Payment

DECLINE

ACCEPT BOOKING

