



Curb Cut Permit Application

Submit Applications to City Hall

Street Address: 114 North Kidd Street Ionia, MI 48846

Mailing Address: P.O. Box 496 Ionia, MI 48846

Ph: (616) 527-4170 Website: www.ci.ionia.mi.us

Date of Application: _____

Permit Fee: No Fee

Before You Dig, Call MISS DIG 1-800-482-7171

Project Information

Project's Street Address: _____

Cross Streets: _____ and _____

Description of Work: _____

Date of Proposed Work: _____

***Attach One (1) Site Plan, (preferably to scale) showing curb cut location and length, relative to subject parcel and adjacent parcels to either side of proposed curb cut parcel. ***

Applicant Information

Owner's Name: _____ Contact Person: _____

Phone: _____ Email: _____

Contractor: _____ License Number: _____

Address: _____ City, State, Zip: _____

Phone: _____ Email: _____

Insurance Requirements

- | | |
|---|-------------|
| - On account of injury to, or death of, any person in any one accident | \$1,000,000 |
| - On account of any one accident resulting in injury to, or death of more than one person | \$1,000,000 |
| - On accident of damage to property in any one accident | \$1,000,000 |

Signature

Applicant's Signature: _____ Date: _____

Curb Cut Specifications – Section 1020.09

No opening in or through any curb of any street shall be made without first obtaining a written permit from the City manager. The City Manager shall have the authority, at his or her discretion, to have the cuts made by City Personnel, with the applicant charged at current rates, or to allow the applicant to make the cuts. Curb cuts and sidewalk driveway crossings to provide access to private property shall comply with the following:

- a) No single curb cut shall exceed twenty-five feet, nor be less than 10 feet. Only the curb shall be removed; the gutter pan is to remain in place.
- b) The minimum distance between any curb cut and a public crosswalk shall be 15 feet.
- c) The minimum distance between curb cuts, except those serving residential property shall be 25 feet.
- d) The maximum number of linear feet of sidewalk driveway crossings permitted for any lot, parcel of land, business or enterprise, shall be 45% of the total abutting street frontage up to and including 200 linear feet of street frontage, plus 20% of the linear feet of street frontage in excess of 200 feet.
- e) The necessary adjustments to utility poles, light standards, fire hydrants, catch basins, street or railway signs, signals, or other public improvements or installations shall be accomplished without cost to the City.
- f) All construction shall be in accordance with plans and specifications approved by the City Manager.
- g) In the case of commercial curb cuts, it shall be the intent of the City to provide as few cuts as possible to a parcel or development. Instead, every effort shall be made to utilize access roads and drives to achieve the same traffic flows.

| | |
|---|-----------------------------|
| OFFICE USE ONLY | Application #: _____ |
| ____ Insurance Certificate Information: | |
| Adequate Amount | _____ |
| Company | _____ |
| Agency | _____ |
| Expiration Date | _____ |
| Approved or Denied (Circle One) | |
| Comments: _____ | |
| _____ | |
| Copies To: _____ | |
| Signature: _____ Date: _____ | |